

## **William Clark Chamberlin Equestrian Center (WCCEC)**

P.O. Box 112195 (3900 Abbott Road)

Anchorage, AK 99511 (907) 522-1552

[www.anchoragehorsecouncil.org](http://www.anchoragehorsecouncil.org)

### **2008 Facility Information and Rates**

#### **Mission**

The WCCEC was established to develop and implement a program of recreational, educational and therapeutic use of horses. The center will provide comprehensive educational opportunities to include participation by 4H Clubs and associations, schools, universities, and clinic presentations on a variety of subjects; and shall engage in therapeutic and general riding programs for youth and disadvantaged children. WCCEC shall promote horse shows to benefit various charitable organizations including youth groups, community service organizations and other horse organizations.

#### **Ownership**

The William Clark Chamberlin Equestrian Center (WCCEC) is owned by the Municipality of Anchorage and managed under contract by the Anchorage Horse Council, Inc., a 501(c)(3) non-profit organization. The 334-acre facility is open to the public on a seasonal basis, and all revenue generated from membership dues and facility fees are used to support maintenance, operations and capital improvements.

#### **Hours of Operation**

The WCCEC is open daily from 10:00 a.m. until 10:00 p.m. (May-September). The Center will maintain a published schedule of events and post arena reservations on the bulletin board outside the main office and will also provide this information online at: [www.anchoragehorsecouncil.org](http://www.anchoragehorsecouncil.org)

#### **Horses on Premises**

- Riders must check in with Center Management upon arrival on grounds.
- Horses must be stalled or under hand control. NO LOOSE HORSES. Tying to trailer requires an adult in attendance at all times.
- No longing of horses in arenas when mounted horses are present.

**Riding Equipment** Proper riding equipment is required. **Helmets must be worn when jumping and all junior riders (17 years of age or younger) must wear approved helmets when riding** at this facility.

#### **Membership**

All participants who use the WCCEC facilities, except show and special event participants, must become a member(s) of the WCCEC for the current year or pay a "day use" fee. The 2008 membership fees are as follows:

**Family** (Unrestricted membership for all riders in one household) \$200

**Individual** (Unrestricted membership for one rider) \$100

**Day Fee** (One-time use. Waiver must be signed) \$ 15

**\*Trainer** (All trainers/instructors/coaches using WCCEC for lessons) Base + \$175

\*All individuals collecting remuneration (monetary or otherwise) in order to train/instruct/coach must upgrade base membership (individual or family) to "Trainer" which is an additional \$175. Membership fees must be paid in advance prior to any activity. All trainers/instructors/coaches are required to submit proof of liability insurance prior to any activity. No exceptions.

## **EIA**

All horses present on the WCCEC grounds must have a current (six months or less) negative EIA certificate on file with the WCCEC. Members/day-users must provide certificate at the time of membership payment. Show/event participants must provide certificates with entry or registration fees.

## **Arenas Available**

There are five arenas at the WCCEC:

- Main Arena (150'X300')
- Tozier Western Arena (130'X265')
- Dressage Arena (66'X198')
- Schooling Arena (90'X175')
- Dressage Schooling Arena (80'X160')

## **Arena and Equipment Rental**

The five arenas at the WCCEC are available for rent enabling multiple groups to utilize portions of the facility during the same time period. Priority for dates is given to full-paying organizations from the previous year. Requests for event dates must be made by February 28, 2008 in order to hold previous date(s). Unscheduled dates are open to the public after March 1, 2008. Rates for 2008 are as follows:

### **Main Arena**

Weekend Rate: \$275/day Weekday Rate: \$150/day; \$75 half day

### **Tozier Western or Dressage Arena**

Weekend Rate: \$200/day Weekday Rate: \$150/day; \$75 half day

### **Schooling Arenas**

Weekend Rate: \$100/day Weekday Rate: \$75/day; \$37.50/half day

### **Entire Facility (closes center to the public & members)**

Full Day Rate: (all 5 arenas) \$1200 Full day

set-up/breakdown: \$250 Half-day

set-up/breakdown: \$125

### **All Arenas**

Weekday Hourly Rate: \$20/hour (subject to availability)

### **Multiple Event Bookings on Weekdays**

A 10% discount will be provided on weekday arena rental for five or more event bookings by the same user.

### **Equipment**

All arena equipment (except jumps and portable dressage arena) is included with the arena rental fee.

Jumps (including tractor/trailer/driver for transporting jumps): \$30/day; \$15/half day Portable Dressage

Arena: \$25/day; \$15/half day

## **Arena Use for Shows/Events**

- When a user rents an arena(s) for a specified period and provides the required insurance, the arena(s) are considered "closed" to those other than show/event participants. Prior to the specific rental period, the arena(s) is considered "open." In an "open arena," WCCEC members may ride if they so choose and there is no charge to the user.

- If the user holds revenue-generating activity in an arena(s) i.e.; ticketed rounds, then show/event management must have insurance in place and rent the arena, which is then "closed" to those other than show/event participants.
- On the day prior to an event, if Center Management closes an arena for dragging, course preparation, etc., there is no charge to the user.
- The Center grounds will be available to show/event management at 3 p.m. on the day prior to an event. The arena/s reserved for the event will be considered "open" until that time unless show/event management provides the required insurance and pays the half-day rate per arena for "closure."
- All rented arenas will be prepped, groomed, and watered daily prior to arena user's scheduled event. Water and a hose will be available for use by show management and ring crews for additional watering during events as necessary. **Extra drags (full arena) must be requested prior to an event and are available at \$15/each.** Barrel racing drags (clover leaf pattern) are \$15 for unlimited drags during an event.

### **Insurance**

Show/event managers are required to procure liability insurance, not less than two weeks prior to use, for the minimum amount of five hundred thousand dollars (\$500,000). The requirement for rodeos is one million (\$1,000,000). Insurance is required for other activities, such as clinics, and all participants must be members of the WCCEC or pay a day use fee. All trainers/instructors/coaches are required to submit written proof of liability insurance prior to providing services. No exceptions.

### **Use of Arenas for Training, Instructing and Coaching**

All trainers/instructors/coaches providing any service(s) at the facility must establish a Trainer Membership prior to commencement of any activity. All individuals collecting remuneration (monetary or otherwise) in order to provide training, instruction, or coaching must upgrade their base membership (individual or family) to "Trainer" which is an additional \$175.

Trainers have the option to train in an open arena (maintaining open status and members may ride) or they may pay the full-day, half-day, or hourly fee to close the arena for their exclusive use. Trainers are encouraged to provide Center Management with a written lesson/clinic schedule and also communicate with one another in order to coordinate arena use.

All trainers/instructors/coaches are required to submit written proof of liability insurance prior to providing services. **No Exceptions.**

Failure of trainer/instructor/coach to comply with any of the above requirements will result in immediate revocation of membership privileges and continued use of facility.

**Guest Clinicians** (Trainers/instructors/coaches residing outside the Anchorage Bowl) Guest clinicians must sign a liability waiver, provide proof of insurance, and establish a temporary Guest Membership prior to commencement of any activity. Clinicians may choose one of two Guest Clinician Membership payment options. Option 1: Pay 20% of total gross compensation from instruction, lessons, coaching, clinics, workshops, events, auditing and demonstration fees or in-kind contributions. Option 2: Pay rent and "close" the arena(s) according to the 2008 Arena and Equipment Rental fee schedule.

Under either payment scenario, all Guest Clinicians pay an additional 20% of total gross sales from any and all merchandise, tack, equipment, products, gift certificates, etc.

Final accounting and payment of Guest Membership Clinician fees and payments are due within seven (7) business days following event closure.

In the event a guest clinician, working without financial compensation, (for example a Show Judge under contract to a club or association) provides complimentary services, a \$5/student fee will apply.

## Stalls

- Daytime use of stalls is free for members on weekdays if stalls are left clean (manure and soiled bedding removed). Members using day stalls must check in with Center Management prior to occupying stalls. Stall privileges will be revoked if stalls are not left clean.
- Weekend and overnight use of stalls is available for \$20/night during competitions and events.
- End row stalls facing the arenas are available for \$25/night with the opportunity to display promotional materials on the end of the building. Stalls are on a first come basis, unless show/event management pays in advance for a minimum number of stalls. Groups renting arenas are responsible for paying the stall fees for all participants in their group. Use of reserved stalls on the day prior to a show will be guaranteed no earlier than 3 p.m. and if horses are stabled overnight, a designated adult member must stay on site at all times.
- A clean stall will be provided. Bedding is required for all horses. Only sawdust or wood shavings are allowed. No paper or straw bedding is permitted. Show/event management is responsible for ensuring that bedding is available. Bedding may be available for purchase through WCCEC, subject to availability.
- Long-term rental of stalls is available for storage space for horse-related supplies and equipment on a space available basis. Please contact Center Management for long-term tack stall rental policy, rates, and application form.

## Payment Policies

**Membership:** Before commencement of any activity, all equestrians who use WCCEC facilities, except show and special event participants must, 1) have signed and completed an application form and paid membership for the current year or, 2) have paid a day use fee and have a signed liability waiver form on file with WCCEC.

**Payments:** All payments for fees associated with the use of WCCEC must be made payable to the Anchorage Horse Council or AHC and submitted to: P.O. Box 112195 Anchorage, AK 99511. Credit card payment for new membership applications and renewal applications may be made online at [www.anchoragehorsecouncil.org](http://www.anchoragehorsecouncil.org).

## Alcoholic beverages

No alcoholic beverages are allowed on the WCCEC grounds without required permitting.

## Pets

Dogs must be on leash and under hand control at all times. No dogs allowed between barns when horses are present. Exceptions may be made for dogs used in training programs when prior, written approval is granted by Center Management.

## Vehicles

- Vehicles are allowed to load and unload horses and equipment before and after clinics, events or competitions, with due caution for horses and riders present.
- No unattended or unauthorized vehicles may be parked between barns. Vehicles are required to park in only designated parking areas.
- No electrical hookups are permitted to unauthorized campers from barns.
- Vehicles are not allowed beyond the parking lots during a clinic or competition, except to provide handicap access. Please use wheelbarrows to move equipment during events.

## Vendors

Commercial vendors are welcome to sell products and services at the WCCEC, subject to the WCCEC Vendor Donation Policy. Please contact the Center Management for the vendor policy and application form.

**Arena Advertising & Signage**

Seasonal (semi-permanent) arena banners are allowed and encouraged as a means to provide monetary support to the WCCEC. All banners must be pre-approved for size, material and text; and installed under the supervision of Center Management, in an attractive manner consistent with good safety practices. Annual display fee: \$50

**Abuse Policy**

Cruelty to, or the abuse of a horse(s) or any other animal by any person on the grounds of the WCCEC is strictly forbidden and will result in the immediate revocation of WCCEC privileges. The Anchorage Horse Council has adopted the definition of abuse from Article 302, USA Equestrian By-laws.